

**\*\*draft\*\* MAYFLOWER MUNICIPAL HEALTH GROUP FINANCE COMMITTEE\*\*draft\***  
**MINUTES OF MEETING**  
**September 21, 2017**  
**Halifax Town Hall**  
**Halifax, Massachusetts**

Attendees: Thomas O'Brien, MMHG Treasurer  
Christine Suckow, Whitman Hanson Regional High School  
Jeanne Sullivan, Town of Hanson  
Peter Morin, Town of Norwell  
Sheila Avery, MMHG

The meeting was called to order at 9:02 a.m.

1. **Accept Meeting Minutes/Elect Chair**

Treasurer O'Brien suggested the Committee select a Chairman.

MOTION: Morin motioned to nominate Jeanne Sullivan as Chairman of the Finance Committee

SECOND: Suckow

VOTE: Unanimous

MOTION: Morin motioned to accept the March 22, 2017 meeting minutes

SECOND: Sullivan

VOTE: Unanimous

2. **FY17 Audit Schedule/Review net asset report and year end projections**

Treasurer O'Brien said the auditors are due to come in and do field work beginning October 10, 2017 and a draft should be available 45-60 days.

Treasurer O'Brien passed out the statement of net assets dated June 30, 2017. He said we had \$13.5 million in net assets at the end of FY16. He stated the group voted to use up to \$8.5 million but didn't need to use it and he is projecting FY17 net assets to be \$10.4 million at year end. He said the \$10.4 million is after IBNR and net payables so our total assets are \$20.3 million.

Treasurer O'Brien passed out the June 30, 2017 statement of net reserves showing percentage of net assets attributable to each member unit based on subscriber counts. He said this includes both town and employee money. He said the member units that are no longer with MMHG left significant money behind in reserves.

Treasurer O'Brien said the Steering committee voted to send a letter to the member units that left MMHG and invite them back in. He said they also voted to send a letter to the Gateway member units inviting them to join MMHG.

Treasurer O'Brien passed out the Statement of Net assets and Operating Statement as of August 31, 2017. He said revenues exceeded expenses by \$1.2 million for the first two

months. He stated this includes the runout from the member units that left MMHG. He said the investment income is running a little higher than expected.

3. **Review recent GBS Funding Rate Analysis**

Treasurer O'Brien passed out the Group Benefits Strategies Funding Rate Analysis as presented at the last Steering Committee meeting. He said the first two pages are for July and August respectively. He stated the runout figure shown is much smaller for August since most claims are paid quickly.

Treasurer O'Brien said the Steering Committee voted to start offering CanaRX program, effective January 1, 2018, to save on maintenance brand named prescription drugs. He said he believes this will save us money and is a good step in controlling future increases. He said the program is available for active employees and retirees without Medicare.

4. **General discussion regarding investment portfolio design and review**

Treasurer O'Brien said he would like to have Rockland Trust come to a meeting and present the portfolio and also bring in a few others to talk about portfolio design. He said he would like US Bank to present as he feels they do an excellent job and disclosed he does have a relationship with them through the Plymouth County OPEB trust. He said Rockland Trust fees are higher and it might make sense to see what other options are available.

The Committee said they would like to look at other options and agreed to have the presentations at the next meeting. Treasurer O'Brien asked what other firm should present and it was decided that Bartholomew might be a good choice. He said he will reach out to Rockland Trust, US Bank, and Bartholomew to attend the next meeting.

5. **Next Meeting**

November 30, 2017, 9:00 a.m., at the Halifax Town Hall

December 7, 2017, 9:00 a.m., at the Halifax Town Hall (tentative if all companies aren't available on November 30<sup>th</sup>.)

Morin made a motion to adjourn the meeting at 9:37 a.m., seconded by Sullivan and voted unanimously.

Respectfully submitted,  
Sheila Avery

**Reference Documents for this Meeting:**

GBS funding rate analysis, dated September, 2017

MMHG FY16 financial statements

MMHG F17 YTD 8/31/2017 actual operating statement and Statement of Net Assets

MMHG F16 6/30/2017 Statement of Net Assets

MMHG Proportion of net reserves as of 6/30/2017